



Job Title: One Circle Facilitator

Employment Status: Contract position; flat rate per session; in-school during school hours and after-school 2-6pm

Location: Raton, NM

Reports to: Community Programs Director

Positions Available: 3 Female and 3 Male In-school Facilitators; 1 Lead After-School Facilitator; 3 After-School Facilitators

Apply by: September 22, 2023

Job Description:

One Circle Facilitators lead One Circle in-school groups for 4th to 12th grade students and/or after-school groups for 4th-6th grade students. Facilitators will introduce youth to gender specific themes and topics that relate to their lives to develop communication and interpersonal skills, decision making and critical thinking skills, along with coping and self-management skills. Facilitators will be responsible for all administrative activities related to the position in accordance with goals discussed with the Community Programs Director.

Responsibilities:

- Lead One Circle groups in an age and gender appropriate manner.
- Report progress of group sessions to the Community Programs Director.
- Prepare and maintain weekly progress notes.
- Attend group and/or individual supervision with the Community Programs Director.
- Complete monthly vouchers for payment.

Qualifications and Skills:

Required:

- Certification from One Circle Foundation for Girls' Circle or Boys Council Facilitators provided by Youth Heartline.
- Pass a CYFD Fingerprint Background Check
- Experience with youth
- Excellent interpersonal, communication and listening skills
- Commitment to cultural and generational objectivity
- Commitment to strengths-based solutions approaches as a route to self-empowerment for youth
- Compassion for the challenges faced by youth today
- Organization and time management skills

Preferred:

- Ability to speak Spanish.

*To apply send a resume to Feliz Medina at community@youthheartline.org
Please put in the subject line: Position Title + Your Name*

*Youth Heartline is an equal opportunity employer.
We celebrate diversity and are committed to creating an inclusive environment for all employees.*