



Safe Exchange and Supervised Visitation Program Monitor

Job Title: SESV Program Monitor

Employment Status: 12 hours weekly

Salary: \$21/hour

Location: Taos, NM

Reports to: Executive Director and Director of Operations

About Youth Heartline:

Youth Heartline is a non-profit agency that provides advocacy and support for vulnerable, abused, and neglected children and their families in Colfax, Taos, and Union Counties of Northern New Mexico. It maintains two locations, one in Taos, and a second office in Raton. Youth Heartline operates a wide range of programs to assist families, including support for children and families within court systems, providing psycho- education and group therapeutic support, and conducting community outreach within its service areas. Youth Heartline's programs employ evidence-based approaches with an interest in modeling and advocating for long-term systems change that will provide a base for continued improved outcomes for families in Northern New Mexico.

Overview of SESV:

Safe Exchange and Supervised Visitation (SESV) provides children and their parents with a safe, nurturing environment for supervised visitation and exchange, allowing a child to continue his or her relationship with both caregiving parties without being placed in the middle of parental conflicts.

Job Responsibilities:

- Supervise visits with non-custodial caregivers and their child(ren) in an observational capacity
- Respond to all inquiries regarding SESV services and schedule client intakes
- Maintain and secure all paperwork and client files in accordance with statutes and regulations and provide required invoicing data.
- Receive court orders, provide monthly and special reports to the Court as required, and communicate with the Court as necessary.
- Maintain visitation space and oversee the acquisition of supplies and toys.
- Participate in monthly staff meetings.
- Complete required trainings

for Hope, Empowerment, Advocacy, Resources, and Trust

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• info@youthheartline.org •

Qualifications and Skills:

Required:

- Strong boundary setting skills
- Demonstrated knowledge of issues related to family functioning and conflict resolution.
- Demonstrated commitment to trauma-informed care and strength-based solutions models.
- Demonstrated time management and organizational skills.

Preferred:

- Ability to speak Spanish
- Thorough knowledge of community resources.

To apply send a resume and cover letter to info@youthheartline.org
Please put in the subject line: Position Title + Your Name